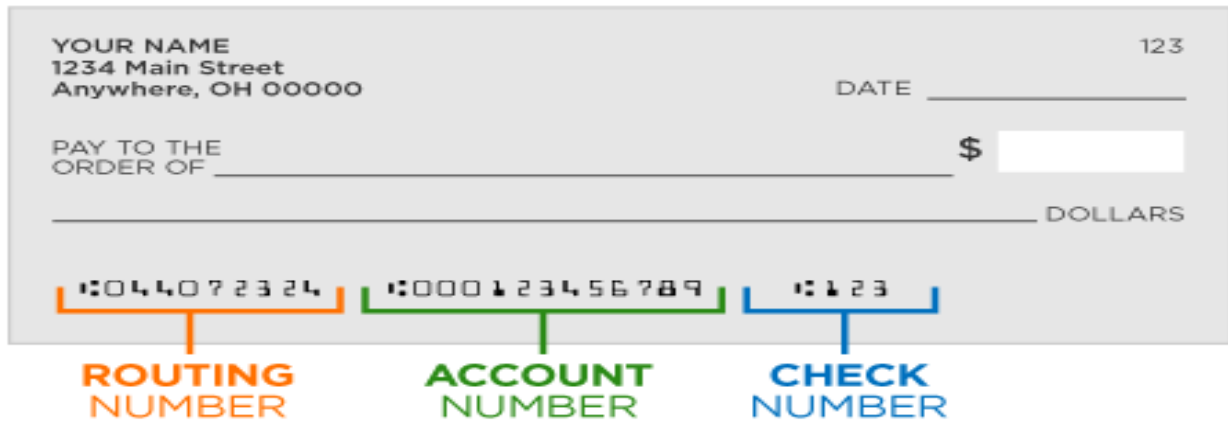


# **DIRECT DEPOSIT AUTHORIZATION**

LAST NAME:	
FIRST NAME:	
MIDDLE INITIAL:	
BANK NAME:	
ACCOUNT NUMBER:	
ROUTING NUMBER:	
TYPE OF ACCOUNT (Checking or Savings):	

**You can find your routing and account number on the bottom of your checks as shown below or by contacting your bank.**



I hereby request the deposit of my entire paycheck into the above named account every pay day.

\_\_\_\_\_  
 Employee Signature Date

**Direct deposit must be received at least 7 days before pay day to be activated.**